Camp Kitchen Support Staff

Classification: Seasonal/ Non-exempt
Position reports to: Kitchen Manager/ Head Cook
Position approved by: Board of Directors
Location: Fairfield, Idaho (on-site)

About:
Hidden Paradise is Idaho's first medically accessible and adaptable camp property. Camp is a welcoming space designed specifically for guests with medical needs to safely connect with nature and each other. Hidden Paradise is owned by and home to Camp Rainbow Gold, an independent nonprofit organization serving Idaho children diagnosed with cancer and their families. When not in use by Camp Rainbow Gold, the site is leased to other nonprofit organizations, programs, and retreats serving individuals with medical, physical, emotional, or mental health challenges.

Job Description:
Camp Kitchen Support Staff assist with the coordination, preparation, delivery, and clean-up of food service for campers, volunteers, and staff. This position works closely with and under the direction of the Kitchen Manager/Head Cook to support efficient kitchen operations. Responsibilities primarily include food prep, serving, sanitation, and maintaining a clean and organized kitchen environment. Support Staff may also be assigned to assist with facility projects in support of on-site camp programs, working closely with the Camp Operations Director.

Duties And Responsibilities:
- Prepare, handle, serve, and dispose of food safely and properly under the direction of the Kitchen Manager/Head Cook
- Assists in maintaining all facilities to meet Health Code requirements
- Assists in keeping the kitchen clean and disinfected
- Assist with Washing, drying, and put away dishes after meals
- Assist in unloading, unpacking, and storing supplies
- Use, operate, and clean all electrical and mechanical kitchen equipment safely and properly, including but not limited to ovens, steamers, fryers, grill top, etc.
- Take out trash and recycling to dumpsters
- Maintains high standards of cleanliness, sanitation, and safety of all food-service facilities
- Perform other tasks and duties as assigned
- Is willing to comply with all COVID guidelines and mitigation measures needed to maintain a safe and positive atmosphere for our campers and clients.

Dates Of Employment:

- Summer of 2026

Qualifications:

- Desire to work with an organization that serves a greater purpose and the ability to adapt to the special needs of those that are served through these programs
- Knowledge of and experience in food service, food storage, and dish washing procedures is preferred
- Previous cooking and kitchen management experience
- Must have the ability to lift and carry 50 pounds including unloading food, carrying trays of dishes, lifting supplies and equipment as needed
- Ability to understand and adhere to restrictions surrounding special diets and allergies
- Maintains high standards of cleanliness, sanitation, and safety of all food-service facilities
- Take out trash and recycling to dumpsters
- Must be able to successfully pass a comprehensive background check
- Must have own transportation and/or be willing to accept housing on location

Physical Demands and Work Environment:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodation may be made to enable individuals with disabilities to perform the functions.

While performing the duties of this position, the employee is regularly required to talk or hear. The employee frequently is required to use hands or fingers and handle or feel objects, tools, or controls. The employee is occasionally required to stand, walk, sit, and reach with hands and arms. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this position include close vision, distance vision, and the ability to adjust focus. The noise level in the work environment is usually low to moderate.

Note:

This job description in no way states or implies that these are the only duties to be performed by the employee(s) incumbent in this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by any person authorized to give instructions or assignments. All duties and responsibilities are essential functions and requirements and are subject to possible modification to reasonably accommodate individuals with disabilities.

To perform this job successfully, the incumbents will possess the skills, aptitudes, and abilities to perform each duty proficiently. Some requirements may exclude individuals who pose a direct threat or significant risk to the health or safety of themselves or others. The requirements listed in this document are the minimum levels of knowledge, skills, or abilities. This document does not create an employment contract, implied or otherwise, other than an “at will” relationship.